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| **ADVICE TO PERMIT AUTHORITY – MINOR ALTERATION OR MINOR REPAIR OF EXISTING BUILDING** | **Section 60(2)**  **Regulation 4B** |
|  | |

Form **11A**

|  |  |  |
| --- | --- | --- |
| To: |  | *Permit Authority* |

|  |  |  |
| --- | --- | --- |
|  |  | *Address* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  | *Town /postcode* |

|  |  |
| --- | --- |
| **Building Surveyor details:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| From: |  | ✓ | BS | BSL |

|  |  |  |  |
| --- | --- | --- | --- |
| Address: |  | Phone No: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Fax No: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Accreditation No: |  | Email: |  |

|  |  |
| --- | --- |
| **Minor alteration or repair details** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Project address: |  | Lot No: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Certificate of title No: |  |

|  |  |  |
| --- | --- | --- |
| Type of work: |  | *(Description of alteration or repair)* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Use of building: |  | *(main use)* | Building class: |  |
|  |  |  |  | | |
| Owner: |  | Contact person: |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Address (if different from above): |  | Phone No: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Email : |  |

**You are advised that in my opinion the proposed building work on this existing building is minor in nature and scope and consists of repairs or alterations**. **The cost of the work will not exceed $5000.   
I am satisfied that all work is likely to comply with the National Construction Code.**

In forming this opinion the following matters are relevant and were taken into account: –

|  |  |
| --- | --- |
| Plans:  Documents:  References: |  |
|  |  |

|  |  |
| --- | --- |
| Conditions: | *e.g. include any relevant matters in the Building Regulations 2004:*  *• Demolition*  *• Soil and water management plans/ prevention of nuisances*  *• Site remediation*  *• Site safety (hoardings/ fencing)* |

*Signed: Date: Advice No.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Building Surveyor |  |  |  |  |  |